

## <FORTIS FUNDING>

### <The Helping Hand Fund>

#### **\*When you need a hand to make a change\***

The Helping Hand Fund is for Fortis customers to help with expenses that they cannot meet, related to education, training and to support community activity and celebration.

Fortis Living tenants can apply for up to £300 for expenses that will help you to make a positive change. The fund is not available to people who are not customers of Fortis and cannot be used in any way for costs related to housing, rent, service charges or utility bills.

Groups that include Fortis customers can apply for up to £500 to enable positive changes within communities.

#### **Fortis's priorities are to support:**

- expenses related to educational activity, training and employment
- travel related to education, employment or training
- special equipment or clothing for educational, employment, sporting or training purposes
- community celebrations or activities
- resources for the use of the community or a community group
- projects being undertaken by residents' associations

Please note: Priority will be given to individuals or groups that have not previously received a grant.

#### **To receive Helping Hand funding you must:**

- Be a customer of Fortis  
OR
- Be a not for profit community group of Fortis customers

#### **Funding available:**

You can apply for:

- Individuals up to £300
- Groups up to £500. If our funding will only be part of the amount that you need, we'll ask you for evidence of your other funding.

#### **Monitoring**

Funded individuals and groups will need to complete a form when you've bought the items you needed. This form is for you to let us know about what the money has helped you to achieve and what you ended up spending. You'll also need to keep the receipts. Any money you don't spend must be returned to Fortis, to go towards grants for other tenants. We'll let you know more about this if your application is successful.

## Deadlines

There are no deadlines, so get your application in to us any time. Applications are assessed by the Fortis Forum and you should have a response to your application within eight weeks of application. If the money is needed more quickly, we'll try to take this into account.

If you would like help completing this form contact Chris on 01684 579363 or e-mail [creed@fortisliving.com](mailto:creed@fortisliving.com)

## Application

### Section 1: Applicant Details (We only accept applications for this fund from Fortis customers)

<b>Name of Individual or Group</b>	
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<b>Main contact if you are a group</b>	
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<b>Are you a Fortis customer?</b>	
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<b>Address and postcode</b>	
	Postcode:

<b>Telephone</b>	Landline:	Mobile:
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<b>E-mail address</b>	
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### Section 2: The Project

<b>Name of the Project or person getting the money</b>	
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<p><b>What do you want the money for?</b></p> <p><b>e.g.</b></p> <ul style="list-style-type: none"> <li>• What will you do?</li> <li>• How will you do it?</li> <li>• Where will it take place?</li> <li>• Why is it needed?</li> </ul>	
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<b>When will you do this?</b>	
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<b>When will it be finished?</b>	
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**Section 3:**

<b>How many people will be involved in the project?</b>	
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<b>What will they be doing?</b>	
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<b>How many people will benefit from your project?</b>	
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<b>How will the people benefit?</b>	
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**Section 4 : Finance**

<b>How much money do you need?</b>	£
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<p><b>Please provide a breakdown of the money you need</b> (please continue on a separate sheet if necessary)</p>	<b>Expenditure - Details of what you will spend the money on</b>	<b>Amount</b>
		£
		£

		£
		£
		£
	<b>TOTAL MONEY BEING SPENT</b>	£

<b>Income – Details of where the money is coming from to pay for your project</b>	<b>Amount</b>
How much are you applying for from the community panel?	£
What is the value of any items being given for free? <i>(please list what is being given in the box below eg. Volunteer time etc.)</i>	£
What is the total value of other monies received towards the cost of the project? <i>(do you have other part funding? please state where this money is coming from in the box below)</i>	£

<p><b>Please provide details of any items being given for free and any other monies received towards the cost of the project.</b></p>	
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### Signatures

Applicant name	
Signature	
Date	

**Once completed, please return this form to:**

Fortis Funding  
Fortis Living  
Progress House  
Midland Road  
Worcester  
Worcestershire  
WR5 1DU  
Or by email to: [creed@fortisliving.com](mailto:creed@fortisliving.com)

If you would like any help to complete the form please telephone Chris Reed on 01684 579363.